

**PARISH COUNCIL MEETING**  
**5<sup>th</sup> August 2024**

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(P)
N Beebee	(A)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(A)
D Eldridge	(A)	L Fogg Rogers	(P)
M Goodman	(P)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

Also in attendance: SGC Cllr Liz Brennan and many members of the public regarding item 71.08/24

58.08/24 - Evacuation procedure – leave via the fire door and assemble in the play area

**Noted**

59.08/24 - Apologies for Absence

Apologies were received from Cllrs Marriott, Arkley, Beebee, Hancock and Eldridge.

60.08/24 – Chairs’ Announcements

Cllr Kembery sought approval for an article he wishes to submit for the Frenchay Community News publication.

RESOLVED, all in agreement

61.08/24 – Public Participation

The Chair agreed to discuss item 14 in the public participation section.

Concerns were raised regarding the potential development at The Stream, Hambrook. This is one of the five additional sites that South Gloucestershire Council announced for consideration in their local plan. The main concern is access to, and through, the site. Also, traffic pollution, sewage, sustainability as Hambrook is not connected to gas main.

Cllr Kinsey advised that the publication of these additional sites is the start of a very long process and in addition to the published sites, South Gloucestershire Council are continuing to look for additional sites. A consultation will be sent out by South Gloucestershire Council which will give residents the opportunity to comments on the proposed sites. The Parish Council encourage all residents to complete the

survey. In addition, South Gloucestershire Council have produced a spreadsheet which shows the reasons for sites being discounted for selection. The Parish Council urge residents to look at this criteria and apply similar to their objections.

Cllr Brennan suggested a meeting with local residents to explain what is happening.  
**Clerk to produce a local plan timeline and an easy user guide for the spreadsheet. and to arrange a residents meeting.**

62.08/24 – Declarations of Interest under the Localism Act 2011

Cllr Labuschagne:- South Gloucestershire Councillor

63.0/24 - To approve of the Minutes of Council meeting held on 1<sup>st</sup> July 2024

RESOLVED, approve the minutes of 1<sup>st</sup> July 2024

to note the Minutes of:

Planning Committee meetings held on 1<sup>st</sup> July and 15<sup>th</sup> July 2024

Finance & General Purposes meeting held on 15<sup>th</sup> July 2024

Climate and Nature Committee Meeting held on 15<sup>th</sup> July 2024

**NOTED**

64.08/24 - To receive and consider the Clerk's Report

All items on the Clerks report were noted.

- ❖ EPC inspection has taken place and awaiting certification
- ❖ Frome Valley Landscaping did an amazing job of clearing the vegetation from Greenfield Club and Big Bears. Hopefully this will stop the damp coming in. Photo sent to members.
- ❖ The allotment AGM took place on 17<sup>th</sup> July. Members wish to try and 'quiet day' on a Tuesday. This was not a majority decision with a plot holder leaving the meeting who voted against. Minutes have been sent to members.
- ❖ Hambrook Commons Committee meeting took place on Monday 22<sup>nd</sup> July. Minutes have been sent to members.
- ❖ A meeting was held with Winterbourne Academy on Tuesday 16<sup>th</sup> July. Minutes have been sent to members.
- ❖ Bi-annual tree surveys have been completed and sent to three companies to quote.
- ❖ There was a party booking in the hall, which left the hall very messy and weren't ready to leave on time. The decision was taken to only let until 8pm on a Sunday and 9.30pm other days (to parties).
- ❖ The Youth Bus was at the Recreation Ground Monday 22<sup>nd</sup> July with some councillors also coming to view the current state of the Pavilion. Unfortunately there was an incident by the skate ramp which led to the police being called. Clerk would like to thank again, those that helped during the incident. Bus will start coming in September for review October half term.

- ❖ A local resident cleared the pond of some more fishing line.
- ❖ A large branch fell onto the walk to school path in Frenchay. The branch was cleared and the path was fixed. Instruction has been given to fell the tree as it is not in a good condition.
- ❖ The Defib pads at the Cross Hands have been used. Replacements have been ordered.
- ❖ No update from Henriques Griffiths on either the lease renewal or the transfer of Frenchay Phase 2. Clerk has chased for an update.

65.08/24 - To agree recommendations from the Finance & General Purposes Committee:

65.1 Grant Requests

- Perry Almshouses - £1,500  
RESOLVED, all members in agreement to pay the full amount.
- Winterbourne Sports Association - £1,550  
RESOLVED, all members in agreement to pay the full amount.

65.2 To consider and approve the Terms of Reference for the Finance & General Purpose Committee

RESOLVED, all members in approval.

**Clerk to update review date and publish**

66.3 To consider and approve the writing off of a debt

RESOLVED, all members in approval.

**Clerk to advise applicant and action.**

66.08.2024 – To consider and agree recommendations from the Climate and Nature Committee:

66.1 Community Nature Day

The Clerk advised that a Community Nature Day had been suggested by the Events Working Party and discussed at the Climate and Nature Committee Meeting. The date is to be 29<sup>th</sup> September at Newleaze. Clarification was requested regarding insurance coverage for such an event and for any volunteers that will be attending.

**Clerk to publicise event and confirm insurance cover**

66.2 Photography Competition

Clerk has spoken with Frank Smiths wife who is thrilled that we would like to name our nature photography competition after him in dedication to his work with Newleaze Community Reserve. The competition is planned for launch at the Community Nature Day

67.08/24 - To approve the accounts and bank reconciliation from June and July 2024.

Cllr Sykes advised there is a slight discrepancy in the July accounts and would like to consult with the clerk.

RESOLVED, to approve the accounts and bank reconciliations for June and to defer July until the next meeting.

**Clerk and Cllr Sykes to discuss**

68.08/24 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda. To include the prepayment of an invoice for the flat roof inspection

RESOLVED, to approve the invoices presented for payment.

**Clerk to make payments.**

69.08/24 To consider and approve the new 2024 NALC Model Financial Regulations

RESOLVED, all members in approval.

**Clerk to update review date and publish**

70.08/24 To approve the new Parish Map for publication

Clerk reminded members that the maps intention is to highlight Parish Council assets and facilities which it supports. If, in future, the Parish Council begins to support other clubs or facilities they can be added to the map.

RESOLVED, all members in agreement to approve with reviews taking place at least annually.

**Clerk to publish**

71.08/24 To discuss the recent additions to the South Gloucestershire local plan

This item was discussed under public participation.

72.08/24 Any items to be noted.

Cllr Collins voiced his disappointment that overgrown vegetation on Bristol Road, Frenchay had been cleared two days after a resident published an article in a local magazine, even though the Parish Council had used the proper channels and reported to South Gloucestershire Council on numerous occasions.

**Clerk to contact Streetcare for comment**

Meeting Concluded 8.33pm