

To: P Kembery D Eldridge J Amos
D Marriott S Hancock

2nd October 2024

STAFFING COMMITTEE MEETING– 7th October 2024

A G E N D A Please take notice that there will be a meeting of the Staffing Committee on Monday 7th October not before **6.15pm**.

Members are reminded that Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation procedure
2. Election of a Chair
3. Election of a Vice Chair
4. Apologies.
5. Declaration of Interests under the Localism Act 2011
6. To agree the minutes of the meeting held on 13th May 2024.
7. To resolve that the following agenda items will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed.
8. To discuss staff appraisals
9. To consider the Assistant Clerk working an additional day.
10. To consider revised pension contributions.
11. To consider changes to caretaker contract – to include a weekend clean
12. To consider employing someone to litter pick Frenchay Park and Car Park.
13. To note any other items to be reported.

Yours Sincerely

Sarah Lucy
Parish Clerk

**The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ
Tel: 01454 776922 Clerk: Sarah Lucy**