



FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

19th May 2025

N Beebee (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(P)
N Beebee	(P)	L Fogg Rogers	(A)
C Watkins	(A)	N Labuschagne	(A)

Also in attendance: Cllr Collins, nominated as a substitute for Cllr Watkins.

In the absence of the Chair and Vice-Chair, Cllr Kembery started the meeting.

01.05/25 Election of Chair

Cllr Beebee proposed Cllr Watkins

Cllr Bruce seconded the proposal

All members in agreement

Cllr Watkins was duly elected Chair of F&GP Committee

02.05/25 Election of Chair

Cllr Kembery proposed Cllr Beebee

Cllr Marriott seconded the proposal

All members in agreement

Cllr Beebee was duly elected Vice-Chair of F&GP Committee

Cllr Beebee Chaired the meeting from this point onward.

03.05/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

04.05/25 Apologies.

Cllrs Watkins, Fogg Rogers and Labuschagne

05.05/25 Declaration of Interests under the Localism Act 2011.

None

06.05/25 Public participation

None

07.05/25 To agree the minutes of meeting held on 14th April 2025

RESOLVED, the minutes of the meeting held on 14th April 2025 were agreed and signed.

08.05/25 Clerk's report and action update

Noted

-Street Care have advised our list of works submitted have been scheduled for May

-Window replacement quotes were transferred to Full Council for discussion

OUTSTANDING ACTIONS 19th May 2025

-157.02/25 To discuss exercise equipment for Frenchay Parklands

- Cllr Eldridge to present ideas and costings to next meeting. 19/5 No update. Clerk to ask Cllr Eldridge if he wants to continue with this action.

-169.03/25: Clerk to provide an example sport club lease.

- 17/4 haven't had the chance to do this yet.
- 19/5 I have contacted SLCC, ALCA and other Clerks but none have replied with a sample lease. I will continue to investigate. 19/5 Members advised using ChatGPT to produce a lease if none can be found.

09.05/25 Reports from members:

Frenchay

Cllr Kembery advised that birds have been getting rubbish out of the litter bins on Frenchay Common, resulting in a lot of mess. Clerk advised that bin collection are twice weekly in the summer so should help. Proposal to get hooded bins. **Clerk to investigate costs.**

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Clerk advised there is a petition on one of the local Facebook groups to ban fishing to protect the goslings at the pond. Clerk advised she had been told about 'spawning season' which involves banning fishing in the spring to help wildlife. **Clerk to investigate stopping fishing during spawning and nesting season.**

A request had been received to ban people fishing from using radios as they are disturbing the wildlife. This can be looked at when actioning the above.

A quote had been received for the removal of the asbestos at the Pavilion at the Recreation ground: £9,889.20. All members in agreement that this work is a necessary part of the pavilion refurbish and therefore, agree to the quote. Clerk advised that funds are available. The asbestos removal will delay the project by approximately two weeks.

It was advised that the car parking charges at Flaxpits Lane have come into effect. Cllr Kembery advised that a parking survey had taken place prior to the charges coming and one will take place after the charges to assess the impact on residents parking. Cllr Kembery advised that, during his meeting with South Gloucestershire Council, he was led to believe that more than two 30 minute free spaces would be available. **Clerk to contact SGC for clarification on number of 30 minute free spaces.**

The Dingle, Winterbourne Down and Hambrook

Nothing raised.

The Greenfield Centre

Nothing raised.

East of Harry Stoke

Cllrs Sykes and Bruce attended the 6 monthly steering group and gave an update on discussion topics. This included a sports field for which there is a separate meeting on 4th June to discuss who will have responsibility for it. A resident asked if there were any plans to move the parish boundaries. This can be raised at the next steering group meeting.

More information about the development can be found on its website:

<https://www.eohsbristol.co.uk/>

10.05/25 To agree the following grant requests:

Winterbourne Sports Association - £400.00

RESOLVED, to approve the full grant request and recommend to Full Council and to discuss with the Tennis Club the lighting amount claim for future requests.

Clerk advised that Winterbourne Environmental Group have been successful in their planning application. As this was the condition of the previously approved grant, the Clerk will now make payment. **Clerk to make payment.**

11.05/25 To discuss and make agreement on quotes received for a structural survey for the Greenfield Centre

As actioned in the previous meeting, more details were gained regarding the works that the surveyor would complete. Following this, one of the contractors advised that they didn't believe the scope of works was in their remit.

RESOLVED, to instruct Sodbury Properties at a cost of £2,250.00.

12.05/25 To discuss and make agreement on the legal costs in association with reviewing leases that the Parish Council hold on behalf of Village Halls

Clerk advised that she had contacted law firms to gain a quote to review the leases with only one actually giving a quote.

RESOLVED, to instruct Lawhive at a cost of £726.00.

13.05/25 To discuss and make agreement on a request to use Hambrook Common for a ballon fiesta road show

Whilst members thought this was a great idea, they believe Hambrook Common is not the location for such an event. In addition to the damage it may cause to the common itself, there are concerns regarding traffic and parking on an already busy area.

RESOLVED, to deny the request.

14.05/25 To discuss and make agreement on a request to use a bouncy castle on Frenchay Common

Clerk confirmed that the request was from the school for year 6 leavers.

RESOLVED, all members in agreement to agree to the request in principle on receipt of adequate insurance documentation and the exact location.

15.05/25 To discuss and make agreement on a request for a new dog waste bin in Hambrook.

The location of the new bin would be along the Frome Valley Walkway, down from the White Horse pub. Clerk advised there is a dog waste bin at the Recreation Ground that could potentially be moved so reduce the cost.

RESOLVED, members in agreement to the on-going cost of emptying the bin if we can re-site the one from the Recreation Ground.

16.05/25 To discuss and make agreement on Dantek to undertake Water Hygiene Monitoring to prevent legionella and for staff training.

RESOLVED, all members in agreement to enter into an annual contract with Dantek at a cost of £1,070.00. Also for the Assistant Clerk to undertake training at a cost of £133.00

17.05/25 Any other items to note from members

None

Meeting concluded 8.01pm

DRAFT