



Winterbourne

PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

16th June 2025

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(P)
N Beebee	(P)	L Fogg Rogers	(A)
C Watkins	(P)	N Labuschagne	(P)

Also in attendance: Cllr Lloyd for the Pavilion Refurbishment discussion.

18.06/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

19.06/25 Apologies.

Cllr Fogg Rogers

20.06/25 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

Cllr Beebee: Paul's Place grant request

21.06/25 Public participation

None

22.06/25 To agree the minutes of meeting held on the 19th May 2025

RESOLVED, the minutes of the meeting held on the 19th May 2025 were agreed and signed.

Item 7b was brought forward to this point of the meeting, however the minutes will remain in agenda order.

23.06/25 Clerk's report and action update

Noted

Street Care have finished the list works with amazing results. Thanks have been given to Dave Jones and his team.

A cheaper alternative to hooded bins has been found by putting chain on the openings. Works have been added to Kev's list.

Clerk has contacted South Gloucestershire Council regarding the number of free parking spaces at Flaxpits Lane car park with no response. Agenda item to be added to next Full Council meeting for discussion.

Sodbury Properties have been instructed to carry out a survey of the Greenfield Centre which is planned for early July.

The dog waste bin has been re-sited from the Recreation Ground to Hambrook

Annual contract has been signed with Danek for Legionella testing.

OUTSTANDING ACTIONS

157.02/25 To discuss exercise equipment for Frenchay Parklands

- Cllr Eldridge to present ideas and costings to next meeting.
- 16/6 Cllr Eldridge advised to close this action and to raise during budget discussions. **Action closed**

169.03/25: Clerk to provide an example sport club lease.

- 17/4 haven't had the chance to do this yet.
- 19/5 I have contacted SLCC, ALCA and other Clerks but none have replied with a sample lease. I will continue to investigate.
- 16/6 proposed lease sent to members. Members to review and send changes to Clerk

09.05/25 Clerk to investigate stopping fishing during spawning and nesting season

- 16/6: Clerk has contacted Frome Valley Angling Club and awaiting a response. Response has been received questioning the length of time needed to close the lake. Clerk to invite angling club to the next meeting to discuss. Also suggested to contact concerned residents that have contacted the parish council to update them on our proposal.

24.06/25 Reports from members:

Frenchay

Nothing to report

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Cllr Bruce advised that a successful meeting had been held with Winterbourne Academy. One of the requests was to use the Recreation Ground for PE lessons, especially during the exams when the sports hall is in use. School to present a proposal.

Clerk advised of 'variations to contract' for the Pavilion Refurbishment. This list had been circulated to all members for consideration with decisions required to avoid a delay in the project. The proposal put forward was to omit variation 4 (electronic shutters) – whilst the clerk requests specification of the manual shutters. Also to chose variation 13 which then omits variations 6, 9, 10 and 11. All members in agreement of the proposal. Clerk also advised that the majority of the extra cost associated with the variations would be offset with the removal of the bar and kitchen build, which will be

completed at no cost to the Parish Council due to a very generous offer by a local resident.

The Dingle, Winterbourne Down and Hambrook
Nothing to report

The Greenfield Centre

Clerk advised the windows have been booked for 4th August and main hall and foyer decorating is booked for end of July.

East of Harry Stoke

Cllrs Sykes, Bruce and Collins attended the meeting regarding the proposed sports field. Agenda item to be added to the next Full Council meeting for an update on this and also the travel pathway.

25.06/25 To agree the following grant requests:

1st Winterbourne Scout Group - £2,450

RESOLVED, to not approve the grant at this point in time and suggest applying later in the year. Cllr Bruce offered to speak with the scout group and suggest cheaper alternative sound solutions.

Paul's Place - £788.00

Cllr Beebee left the room for this discussion and vote. RESOLVED, to approve the full grant request and recommend to Full Council

Great Western Air Ambulance - £2,200

Proposal put forward for a grant of £250. This was due to the increase in grant request and the monetary amount each request is for. RESOLVED, to approve the proposal of £250 and recommend to Full Council

Greenfield Club - £3,000.00

Proposal put forward for a grant of £500. This proposal was rejected. Proposal put forward of a grant for £250. RESOLVED, to approve the proposal of £250 and recommend to Full Council. Clerk to advise Greenfield Club of a website called 'neighbourly' where lots of free items can be found.

All Saints Church - £1,000

RESOLVED, to approve the full grant request and recommend to Full Council

Frenchay Cricket Club - £96.40

RESOLVED, to approve the full grant request and recommend to Full Council

26.06/25 To discuss and make agreement on signage at the Duck Pond

Clerk advised there have been calls for increased signage around the duck pond in regards to speeding and feeding. Clerk advised there are already two warning signs on the road and numerous no feeding bread signs around the pond. Clerk advised that there is a process to follow with South Gloucestershire Council to permit more signage and street furniture. Members agreed that the new Climate and Nature administrator could look into this for next years nesting season.

27.06/25 To discuss the response from Lawhive regarding village hall leases

The response from Lawhive confirmed that the Parish Council does have some responsibility in relation to Frenchay Village Hall and St Elizabeths Hall. Agreed that a check list would be taken to the trustees by the relevant Parish Councillor to ensure the trustees of the village halls are meeting their responsibilities. **Clerk to put together a check list and to include halls in the asset register.**

28.06/25 To discuss and make agreement on a request from Best Life Day club to use part of the Greenfield Centre Play Area as a sensory garden.

Best Life Day Club would like to have an area of the Greenfield Centre Play Area to use as a sensory garden. This would include installing four benches. Members happy with the sensory garden but more information required on the type of benches and the responsibility of their upkeep. **Clerk to clarify with Best Life Day Club.**

29.06/25 Update on Frenchay Litter Picker recruitment.

Agreed to put recruitment on hold until summer 2026. **Clerk to update applicants.**

30.06/25 To discuss and make agreement on a request for works to the lime trees in Westbourne Terrace, Frenchay.

Members requested costings and photographs before an agreement can be made.

Clerk to get a quote.

31.06/25 To discuss and make agreement on quotes received for cleaning the tennis pavilion roof.

RESOLVED, to accept the quote from Bristol Exterior Cleaning at a cost of £1,450.00.

Clerk to advise Tennis Club

32.06/25 To consider a request from Cllr Fogg-Rogers to replaces the damaged benches on Whiteshill Common with picnic benches.

Members requested costing and proposed sitings to be brought to the next meeting.

Cllr Fogg-Rogers to ascertain costings and sitings

33.06/25 To confirm the deposit payment to CR Windows for Greenfield Centre window replacement as agreed in June's Full Council meeting.

RESOLVED, to pay the deposit.

34.06/25 Any other items to note from members

None

Meeting concluded 8.53pm