



The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ
Tel: 01454 776922 clerk@winterbournepc.co.uk

NOTES FOR ATTENDING FACE TO FACE MEETINGS:

Members of the public attending meetings are encouraged to use the home lateral flow test before attending and anyone testing positive should NOT attend. Please maintain social distance from others. Hand sanitizer will be available and visitors are required to sign in on arrival.

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 6 December **not before 7pm**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 1 December 2021

.....
Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Due to social distancing regulations please contact the clerk if you would like to attend the meeting.

- 1 Evacuation Procedure – Leave via the fire door and assemble in the car park.
- 2 Apologies.
- 3 Declaration of Interests under the Localism Act 2011.
- 4 To approve the Minutes of the Parish Council Meeting held on 1 November 2021.
- 5 To note the Minutes of the Planning Committee Meetings of 1 and 15 November 2021.
- 6 To note the Minutes of the F&GP meeting of 15 November 2021.
- 7 Clerk's Report to include the monthly accounts up to 30 November 2021, 6 monthly accounts April to September 2021 and to approve any recommendations:
The following grants were recommended:
St Michael's Churchyard - £1103
Salem Methodist Church - £325
- 8 Request for Carol Service to be held on Frenchay Common on 20th December.
- 9 Items from the Public.
- 10 Items from Members.
- 11 Any other item considered urgent by the Chairman (*Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting*).

If you intend to film or audio record this meeting please contact the clerk beforehand, so that all necessary arrangements can be made.