

WINTERBOURNE PARISH COUNCIL

**FINANCE & GENERAL PURPOSES COMMITTEE**

23 May 2022

T Bowles (in the Chair)

T Bowles	(P)	B Serjent	(P)
J Brain	(P)	D Marriott	(P)
R Climmer	(P)	P Kembery	(A)
C Watkins	(P)	N Labuschagne	(P)

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Evacuation procedure – Leave via the fire door and assemble outside in the play area – Noted

01.05/22 Election of Chair

D Marriott PROPOSED T Bowles.

R Climmer SECONDED.

All members in favour.

T Bowles was duly elected Chair of the F&GP Committee.

02.05/22 Election of Vice Chair

T Bowles PROPOSED D Marriott.

R Climmer SECONDED.

All members in favour.

D Marriott was duly elected Vice Chair of the F&GP Committee.

Cllr Bowles thanked all members for their ongoing support and emphasised that this is an important year for the Parish Council to deliver various ongoing projects. He also thanked Cllr Marriott for all her work as Vice Chair.

03.05/22 – Evacuation procedure - Leave via the fire door and assemble outside in the play area – Noted

04.05/22 - Apologies for absence – Cllr Kembery.

Also in attendance Cllrs Dyer, Jenkins and Jones.

05.05/22 - Declaration of Interest Under the Localism Act 2011: Cllrs Labuschagne and Jones, South Gloucestershire Councillors.

06.05/22 – Minutes of the Meeting held on the 25 April and the Clerk’s Report

The minutes were approved. All the items on the Clerk’s report were noted.

Matters Arising

Annual inspections of the play area at the Greenfield Centre and exercise equipment at the Recreation Ground have been carried out. Only minor issues were highlighted in both areas which our handyman will be able to rectify.

A CIL (Community Infrastructure Levy) amount of £7900.48 has been received in respect of last year. Members were sent details. We are holding £52,696.40 from the previous year, which will be allocated to earmarked reserves.

A new planter for Frenchay has been ordered as agreed in the last meeting. It is made of recycled materials and cost £185 plus vat.

Clerk

The Fishing Club are looking into costs for a further treatment of Siltex in the pond, to help reduce the amount of silt. The cost will be £895. The best time to do this is in the autumn. Clerk will investigate if it would be best to order now.

Three kitchen fitters have visited the Greenfield centre. One quote has been received so far and I am waiting for the other 2.

Invitations have been sent to users and friends of the Parish for the Jubilee tea party and so far a good number of people have said they can attend. Regarding the Jubilee cakes which are to be distributed to the churches/care homes, Clerk will email a list of who we are supplying so collection and delivery can be arranged.

Clerk

#### 07.05/22 - To agree the Earmarked Reserves

Figures for recommended reserves amounts were sent to all members. It was suggested the repairs to Frenchy Village Hall wall which are due to commence shortly can be paid from the Asset Management budget.

Resolved that all members agreed to the movement of extra monies to the reserves, with an addition of an amount to go towards new floodlights at Winterbourne Tennis Club.

Proposed by Cllr Climmer. Seconded by Cllr Serjent.

#### 08.05/22 - Reports from Task Groups:

##### Frenchay Common and Tuckett Field

Several councillors had a meeting with the contractor who is going to do the repairs to Frenchay Village Hall wall. He is going to commence on 2 June and before that the necessary vegetation by the wall will be removed.

It had previously been confirmed that a disabled access kissing gate will be fitted and Clerk will check availability and final costs. A similar gate is also to be purchased for Monks Pool.

It was noted the level of the water in the Tuckett Pond is very low and still needs to be monitored.

It was also previously agreed to purchase a concrete table tennis table and chess set for Frenchay. Clerk will investigate lead times for delivery and share with councillors.

The issue of the tenancy of Tuckett Field was discussed. It was proposed the committee investigate other options for the future management of the field.

A consultation will also need to be carried out by the Parish Council to determine what residents would like to see in the future. As part of this the Parish Council will consider advertising on their website for expressions of interest to manage the field.

Resolved by all members that options for the future of the field will be fully investigated before any decisions are made.

The Parish Council continue to have regular meetings with the Trust regarding the take over of the land at Frenchay. There is ongoing concern around the state of the walls which back onto Malmains Drive as they are in a poor condition. The Trust are currently investigating wall contractors to get an estimate of the costs involved.

The Parish Council have also agreed to take on the strip of land adjacent to Begbrook Park. There is a lot of tree work to be carried out there which will involve a road closure.

Clerk

Clerk

Cllr Watkins left the meeting at 8.35pm as he had another engagement.

Winterbourne to include the Recreation Field, Duck Pond and Allotments

Regarding some of the rotting fence posts at the allotment, Clerk has requested our contractor to contact Cllr Climmer to arrange an inspection.

There have been discussions for some time with Winterbourne Sports Association regarding the upgrade of the pavilion. Work to date has been done on a voluntary basis, however formal drawings now need to be done so more exact costings can be produced. Once costs have been received it also needs to be determined if planning permission will be required. It may be the extension can be done under permitted development.

There have been offers by volunteers who will be willing to help fit out the building once completed. The clubs are also being encouraged to see what grant funding is available.

Your Design Bristol has agreed to draw up the plans and CAD drawings for £2500.

Resolved by all members to proceed to employ Your Design Bristol.

Proposed by Cllr Labuschagne. Seconded by Cllr Climmer.

The Dingle, Winterbourne Down and Hambrook

The Clerk advised the notice board at Hambrook is in an extremely windy position and could it possibly be resited. Cllrs Climmer, Dyer and Serjent will check if there is a more suitable position for it.

Greenfield Centre

The garden of Big Bears is in need of attention. The wooden planters are rotting and the grass has been worn away. Clerk will get an estimate of repair from contractor.

09.05/22 – A.O.B.

Clerk will obtain prices for replacement chairs for the hall at the Greenfield Centre. It is understood St Michael's Rooms have raised the majority of the funds for their refurbishment and we are still holding the contingency grant promised to them for £5000.

Meeting concluded 9.05 pm

R  
Climmer  
P Dyer  
B Serjent

Clerk

Clerk