



Winterbourne

PARISH COUNCIL

PARISH COUNCIL MEETING 3 October 2022

P Kembery (in the Chair)

T C Bowles	(P)	P Kembery	(P)
J Brain	(P)	T Jones	(P)
R Climmer	(P)	D Marriott	(P)
A Collins	(P)	H Whatley	(P)
J Amos	(A)	C Watkins	(P)
S Jenkins	(P)	M Newport	(P)
M Goodman	(A)	N Labuschagne	(P)
P Dyer	(P)	B Serjent	(P)

79.10/22 – Evacuation procedure – leave via the fire door and assemble in the play area – Noted

80.10/22 – Apologies for Absence
Cllrs Dyer and Marriott.

81.10/22 – Chairman’s announcements
None.

82.10/22 – Public Participation
No members of the public were present.

The Chairman agreed to bring item 8 on the agenda forward to this point in the meeting but for the purpose of the minutes the item will remain in agenda order.

83.10/22 – Declaration of Interests under the Localism Act 2011
Cllrs Jones and Labuschagne as South Gloucestershire Councillors.

84.10/22 - To approve the Minutes of Council Meeting held on 5 September 2022 -
Approved

To note the Minutes of:
Planning Committee Meetings held on 5 and 26 September - Noted
Finance and General Purposes Meeting held on 26 September - Noted

85.10/22 – To answer questions from Councillors
It was highlighted that a couple of old open drains have been discovered in Tuckett Field and so far any attempts to find out who owns them have failed. They are not owned by Wessex Water. Cllr Serjent will investigate a contractor to make drain covers. They are currently fenced off for safety reasons.
The questionnaire regarding local bus services has been circulated to all councillors. Responses to be forwarded to the Clerk so a consolidated reply can be given from the Council. The deadline has been extended until the 12th October.

B Serjent

All members

86.10/22 – The Head of Elm Park Primary School to give an update on the progress of the new school building

Carol Bond, the Head of Elm Park attended to give an update on the new school. Building started in June 2022 and it is scheduled that it will be ready in September 2023. Full demolition of the old school will take place later in 2023. The land at the front of the existing school will then be available for relevant planning permission for a few new houses to be built.

The building is a Passivhaus design which means it will be carbon neutral and EV charging points will also be installed.. There is a big push planned to encourage walking, cycling and scooting to school and training will be given to ensure this is done as safely as possible. Surveys will also be carried out regarding travelling to school and parents that are driving will be encouraged to park at least 5 minutes away. The build is being carried out by BAM Construction, who have also built the new school at Frenchay.

87.10/22 – To receive and consider the Clerk's Report
All items on the Clerk's Report were noted.

In the last Council meeting it was discussed if members of the public can opt out of being filmed in a meeting. Clerk is preparing a policy for recording at meetings to be considered next month.

The report from the recent valuation of the Greenfield Centre and the pavilions has been received and forwarded to councillors. Cllr Whatley will liaise with the Clerk regarding a few queries he has.

A further sign has been obtained to advise no parking on the small common at Frenchay.

88.10/22 – To approve the monthly accounts up to September 21st

Resolved to approve. Proposed by Cllr Amos, seconded Cllr Serjent – all members in favour.

89.10/22 – To consider recommendations from the Finance and General Purposes Committee to provide the following grant:

The Perry Almshouses - £1,500

Following discussion in the F&GP meeting, the Clerk confirmed such a grant is in line with the powers of the Parish Council.

Resolved to approve. Proposed by Cllr Amos, seconded Cllr Serjent. All members in favour.

The Finance and General Purposes Committee also recommended:

To write off room hire debt of £144

Resolved to approve. Proposed by Cllr Bowles, seconded by Cllr Brain. All members in favour.

To adopt a Debt Recovery Policy

Resolved to approve. Proposed by Cllr Climmer, seconded by Cllr Watkins. All members in favour.

To Purchase new chairs for the Greenfield Centre

Resolved to approve. Proposed by Cllr Amos, seconded by Cllr Collins. All members in favour

To proceed with refurbishment of 2 kitchens at the Greenfield Centre

Resolved to approve. Proposed by Cllr Amos, seconded by Cllr Climmer. All members in favour.

90.10/22 – To consider the responses to the External Auditor's queries

Prior to the meeting, councillors were provided with correspondence from an objector, who has raised various concerns with the external auditor, and the subsequent

Clerk
H Whatley

responses from the Clerk.

Resolved that responses were approved to be sent to the external auditor.
Proposed by Cllr Amos, seconded by Cllr Collins. All members in favour.

91.10/22 – To approve the Winterbourne Parish Council Local Nature Action Plan

The Chair thanked the working group involved in the production of the plan for all their hard work.

Resolved to approve. Proposed by Cllr Amos, seconded by Cllr Serjent.

92.10/22 – To consider the future management of Tuckett Field

It was discussed that the best way forward for the future management would be that the existing Tuckett Field Memorial Trust becomes a Charity Incorporated Organisation (CIO). This would allow the Parish Council to register as an incorporated body with the Charity Commission only, and no further company registration is necessary. This will mean the charity liability will no longer rest personally with the trustees. In addition, there are significant benefits to be gained from being a CIO such as:

- Grants and donations from a wide range of organisations supporting the aims of this charity
- Gift Aid registration to gain tax benefits on donations by tax payers (+25% so, every £4 becomes £5)
- Act for the Parish Council as a managing agent on any projects (in Frenchay) associated with the use and development of Tuckett Memorial Field
- Ensure full public accountability & transparency for all activities undertaken including finance, through the Charity Commission annual return, appointment of trustees (Chair, Hon Sec & Treasurer as minimum but more would be desirable) also reporting on past year and current business activities & plans.

The ownership of the field will always stay with the Parish Council, together with any decisions around financial matters.

It was agreed the next steps will be taken by the Local Nature Action Plan (LNAP) working group.

93.10/22 Any other item considered urgent by the Chairman *(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).*

Due to an imminent meeting with the North Bristol Hospital Trust tomorrow (4th October), this item was raised as AOB. The transfer of land from the Trust to the Parish Council was discussed.

There have been many delays caused by the Council wanting to ensure the transfer is only done once as many snagging points as possible have been resolved. The Council will be obtaining 20 acres of land which includes 2 play areas and a nature reserve at no cost. Reserves have already been put aside for costs which may be incurred once we have taken ownership.

Resolved that the Parish Council proceed with the legal transfer of the land.
Proposed by Cllr Bowles, seconded by Cllr Watkins. All members in favour.

Meeting Concluded 8.37pm