



FINANCE & GENERAL PURPOSES COMMITTEE

26th September 2022

T Bowles (in the Chair)

T Bowles	(P)	B Serjent	(P)
J Brain	(P)	D Marriott	(A)
R Climmer	(P)	P Kembery	(P)
C Watkins	(P)	N Labuschagne	(P)

Evacuation procedure – Leave via the fire door and assemble outside in the play area – Noted

40.09/22 – Apologies for absence – Cllr Marriott. The Clerk gave her apologies – the Clerk's Assistant acted as Clerk to the meeting.

Also in attendance: Cllr Jones and Debbie Poole from The Perry Almshouses

41.09/22 - Declaration of Interest Under the Localism Act 2011:
Cllrs Jones and Labuschagne South Gloucestershire Councillors.
Cllrs Climmer and Brain – item 6) both are Trustees of The Perry Almshouses

42.09/22 – Minutes of the Meeting held on the 15th August 2022
The minutes were approved.

The Chairman agreed to bring item 6 on the agenda (Grant Requests) forward to this point in the meeting but for the purpose of the minutes the item will remain in agenda order.

43.09/22 – The Clerk's Report

All the items on the Clerk's report were noted:

Clerk to chase Streetcare regarding the overgrown verges that have been reported on Church Road.

Clerk

Clerk advised a meeting had been scheduled for January 10th 2023 with Dave Jones from the Street Scene Team. Clerk to gain clarification of what works can be requested. All members asked to give consideration on what works could be requested.

Clerk

44.09/22 – Grant Requests
The Perry Almshouses - £1,500

Cllrs Brain and Climmer left the room at this point and took no part in any discussions or decision making. They returned to the meeting once this item had been concluded.

Debbie Poole gave an overview of what the grant would be used for, specifically window repairs. Cllr Watkins requested clarification of the legalities of Parish Councils giving grants to religious groups. Debbie Poole advised that, although a Christian belief is preferred of its residents, The Perry Almshouses are not affiliated to any ecclesiastical body. Clerk to clarify.

Clerk

Agreed: Proposed by Cllr Watkins, seconded by Cllr Serjent.
All members in favour subject to the Clerk confirming such a grant is in line with the powers of the Parish Council.

45.09/22 – To consider quotes received for the purchase of new chairs for the Greenfield Centre Hall

Cllr Bowles confirmed with the Clerk that the office staff are happy with the choice of chair (Urban High Density Stacking Chair). Cllr Watkins requested clarification of the numbers of chairs to be ordered. Clerk advised that 100 chairs are required in the hall and around 75 chairs are currently deemed in a bad state of repair. All members agreed that the fabric options was preferable and with the majority opting for the colour choice of 'wine' as this would be the best match to the existing chairs. As all the quotes received appear to supply the same chair, it was agreed to recommend the cheapest quote to Full Council. Proposed by Cllr Labuschagne, seconded by Cllr Climmer.

46.09/22 - To consider the quotes received for the kitchen refurbishment at The Greenfield Centre

Cllr Watkins queried the usage of the kitchens in order to justify the cost. Cllr Bowles advised the kitchen refurbishment was one of the projects previously identified for which monies had been accrued through the Parish Council's agreed Earmarked Reserves. Cllr Labuschagne highlighted the kitchens are not in a great condition. Clerk confirmed the kitchens have quite a high usage rate and believe the refurbishment would encourage extra bookings. Cllr Brain advised this project would need to be paid for in the same financial year as the Cricket Pavilion and chairs purchase. All members agreed are happy with the specification and to propose to Full Council the best value quote. Proposed by Cllr Brain, seconded by Cllr Serjent.

47.09/22 – To consider write off of outstanding room hire debt

Chair advise members of a room hire debt that the Clerk has been chasing for quite a while, through many avenues to no avail. All members agreed debt to be written off. Proposed by Cllr Climmer, seconded by Cllr Serjent.

48.09/22 – To consider adopting a debt recovery policy

Chair advise members of a new debt recovery policy that has been produced and circulated to be adopted. All members agreed to adopt the policy. Proposed by Cllr Climmer, seconded by Cllr Serjent.

49.09/22 - Reports from Members:

Frenchay

Cllr Kembery advised of a meeting that was held with the three South Gloucestershire Councillors. The amount of motorhomes parking on Frenchay Common was amongst the items of discussion. Cllr Kembery advised there is a possibility of a new byelaw being introduced to combat this problem.

Cllr Watkins advised of old drain covers that have been found in Tuckett Field. Cllr Bowles advised this was discussed in the previous Planning Meeting and advised the office is currently trying to establish ownership of the drains.

Cllr Watkins requested an update following the Clerks email regarding Tuckett Pond, which suggested 'someone in waders to check the lining when the water level is low' Cllr Climmer suggested the silt should be removed in order to see what issue lay beneath the lining. Clerk to contact the contractor who worked on the Duck Pond.

Clerk

Winterbourne to include the Recreation Field, Duck Pond and Allotments

Cllr Brain advised the Planning Application has been submitted for the Cricket Pavilion works. Clerk advised this application will be on the next Planning Meeting agenda.

Cllr Serjent advised the River Frome, just up from Damsons Bridge is being choked with debris. Clerk to contact the relevant authority.

Clerk

The Dingle, Winterbourne Down and Hambrook

No items raised.

Greenfield Centre

Cllr Bowles asked if a date had been set to replace the main hall floor. Clerk advised they are waiting until after the kitchen refurbishment had taken place.

Cllr Bowles advised new buildings insurance valuations had been received. Clerk to send information to our insurance company.

50.09/22 – A.O.B.

None

Meeting concluded: 8.17pm