

PARISH COUNCIL MEETING 6 March 2023

P Kembery (in the Chair)

T C Bowles	(P)	P Kembery	(P)
J Brain	(A)	T Jones	(P)
R Climmer	(P)	D Marriott	(P)
A Collins	(P)	H Whatley	(P)
J Amos	(P)	C Watkins	(A)
S Jenkins	(P)	M Newport	(P)
M Goodman	(P)	N Labuschagne	(A)
P Dyer	(P)	B Serjent	(A)

<u>148.03/23 – Evacuation procedure – leave via the fire door and assemble in the play</u> area – Noted

149.03/23 - Apologies for Absence

Cllrs Labuschagne, Brain, Watkins and Serjent.

150.03/23 - Chairman's announcements

None

151.03/23 - Public Participation

No members of public were present.

152.03/23 - Declaration of Interests under the Localism Act 2011

Cllr Jones, South Gloucestershire Councillor.

Cllr Kembery in respect of minute 160.03/23, Frenchay Flower Show.

<u>153.03/23</u> - To approve the Minutes of Council Meeting held on 6 February 2023 – **Resolved** to approve.

To note the Minutes of:

Planning Committee Meetings held on 6 and 20 February - Noted Finance and General Purposes Meeting held on 20 February - Noted

154.03/23 - To answer questions from Councillors

Frenchay members are looking to arrange an event around the pond in the Nature Reserve Area at Frenchay Parklands for the Monday after the Coronation which has been suggested as a volunteering day by the King. It is unsure if this land will have been transferred to the Parish Council by then but members are happy for the event to go ahead.

South Gloucestershire Council will shortly be securing the return of the old Frenchay Church of England School building. The South Gloucestershire Councillors for Frenchay and Downend and currently working towards trying to secure this as a community building and the Frenchay ward members of Winterbourne Parish Council are supporting this.

The metal detectorist who has been working in Frenchay would like to extend his search area to the triangular area at the top of Frenchay Hill and members are happy

for him to do this.

155.03/23 – To receive and consider the Clerk's Report All items on the Clerk's Report were noted.

A schedule of meeting dates for next year has been sent to all members.

South Gloucestershire Councillors Ben Burton, James Griffiths and Liz Brennan from the Frenchay and Downend Ward have made an award of £500 from their MAF budget (Member Award Funding) to the Parish Council to fund South Gloucestershire Council to remove various pieces of graffiti in Frenchay.

A virtual meeting was held with our solicitor and the Frenchay councillors regarding the land transfer at Frenchay. This resulted in various actions for both parties to try and ensure all queries are dealt with before the transfer is completed.

Despite a response from South Gloucestershire Council last month advising work is in progress to finalise details for the implementation of the traffic calming measures on Beckspool Road, no further updates have been received.

A further reminder has been sent regarding the wall on Pearce's Hill but no response received as yet.

Frenchay Primary School has advised they will be using the area of the Common by the old primary school and White Lion for their leavers party in July. Permission was granted to them in the Council meeting of 6 February.

An updated version of the Town and Parish Charter for South Gloucestershire 2023 as created by the Town and Parish Forum has been sent to all members. Once finalised the Parish Council will be asked to agree to the document.

A document prepared by South Gloucestershire Council advising who is responsible for issues with parked vehicles has been sent to all members.

156.03/23 – To approve the monthly accounts for February and the bank reconciliation The accounts and bank reconciliation have been circulated to all members.

Resolved to approve the accounts and bank reconciliation.

<u>157.03/23 – To consider recommendations from the Finance and General Purposes Committee:</u>

To agree the grant for:

Winterbourne Sports Association - £1,599.18

Resolved to approve.

158.03/23 – To consider the appointment of an Internal Auditor

It was discussed that the internal auditor employed for the last couple of years has all the suitable credentials required.

Resolved to appoint the internal auditor used last year.

159.03/23 - To consider a request from Winterbourne WI to plant 2 trees on the Recreation Field

The WI would like to plant 2 trees. One to commemorate the Queen and one for the Coronation of the King. It was discussed that the Recreation Field is not really suitable for extra trees due to all the activities that take place there. More suitable sites might be Monks Pool or Newleaze. Clerk will contact the WI to discuss.

160.03/23 - To consider a request from Frenchay Flower Show Committee to use Frenchay Common on 15th July for the Annual Show
Cllr Kembery left the room while this was discussed. It was noted that the Parish

Clerk

Clerk

Council would like to thank the outgoing committee of the Flower Show for all their hard work and are delighted there is now a new committee in place to ensure the event can continue.

Resolved to give permission, also to use the area before and after the 15th to set up and dismantle.

<u>161.03/23 – To consider a request from Envolve Infrastructure to use part of Frenchay</u> Common for site buildings while a new water main is installed.

Envolve Infrastructure want to use the car parking area opposite the White Lion in Frenchay for a Welfare Unit, plant storage and muck storage which will have security cameras, while they install a new water main in the area. It was noted that when they used the area a few weeks ago for preliminary works, they was some damage caused to the Common. It was also taken into account that this will affect the business of the White Lion.

Before granting permission, Clerk will contact Envolve to ascertain how much of the area they will use and what remuneration they would be prepared to pay the Parish Council. It was suggested any monies raised could be used to further projects under the Parish Council's LNAP policy (Local Nature Action Plan).

<u>162.03/23 – An update on the Parish Council Local Nature Action Plan (LNAP)</u> The LNAP plan was set up in 2022 in order to identify, recover and enhance the key natural habitats held by Winterbourne Parish Council.

The credibility and relevance of the LNAP to our local environment has been enhanced by the granting of a significant award from the West of England Combined Authority (WECA). This grant will be used to enrich the vital pollinating area of Tuckett Field in Frenchay. This has helped to gain momentum in potentially securing further grants from other organisations.

Members were encouraged to identify other areas in the Parish for future LNAP projects.

163.03/23 - To consider approval of the following Council Policies:

- Data Protection Policy
- CCTV Policy
- Equality and Diversity Policy
- Safeguarding Policy

Resolved to approve the policies.

164.03/23 – To consider commemoration of the Coronation in June Clerk circulated some details of potential benches to be purchased to celebrate the Coronation. It was agreed one is to be sited in Tuckett Field, one possibly at the Dingle and Cllrs will investigate if there could be room for one at the Duck Pond in Winterbourne. To be referred back to the next F&GP Meeting.

165.03/23— Any other item considered urgent by the Chairman (Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).

None

Meeting Concluded 8.15pm

Clerk

M Newport D Marriott R Climmer