



# Winterbourne

## PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 5 February 2024 **not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 31<sup>st</sup> January 2024

.....  
Clerk: Sally Watkinson

To: All Members of Council

### **BUSINESS TO BE TRANSACTED**

#### **A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation Procedure
2. Apologies for Absence
3. Declarations of Interests under the Localism Act 2011
4. Chairman's announcements
5. Public participation  
*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*
6. To approve of the Minutes of:  
Council meeting held on 8<sup>th</sup> January 2024

To note the Minutes of:  
Planning Committee meetings held on 8<sup>th</sup> and 22<sup>nd</sup> January 2024  
Finance & General Purposes meeting held on 22<sup>nd</sup> January 2024

7. To answer questions from Councillors
8. To receive and consider the Clerk's Report
9. To agree recommendations from the Finance & General Purposes Committee:

Grant Requests

Green Community Transport - £195  
St Michaels' Community Centre - £5,000

10. Climate and Nature Committee update.
  - to agree the planting of a community orchard at Willow Rank
  - to agree new siting of trees for Hambrook Common
11. To agree the Parish Council's response to the South Gloucestershire Council Local Plan Consultation.
12. To agree a resolution to sign the transfer documents for the transfer of Frenchay Parklands.
13. To agree a contractor to carry out remedial works following the 5 year inspection.
14. To agree the instruction of Reveal Design architects in relation to new plans for the Pavilion at The Recreational Ground.
15. To agree a resolution for the Parish Council to exit the Avon Pension Fund.
16. To agree a new licence (Tenancy at Will) for St Michael's Primary School to continue using part of the Recreation Ground, for Forest School, once they become an Academy.
17. To approve the invoices presented for payment, together with any invoices received since publication of the Agenda.
18. To agree purchase of car park barriers at Frenchay Museum.
19. Any other items to be noted.

***If you intend to film or audio record this meeting, please inform the clerk beforehand.***